

Chester Springs Library
Board of Trustees Meeting Minutes
February 19, 2019

Present: Board Members, Melissa Geoghegan, Allie Kring, Kate Lamb, Cesar Madarang; and Library Director, Nancy Niggel.

Absent: Wendy DiCicco, James Dale, Sarah Thompson.

Minutes:

1. Call to Order

- The meeting was called to order by Melissa at 6:10 pm.

2. Approval of the minutes from January 15, 2019

- A motion was made by Allie to approve the minutes as submitted. Cesar seconded the motion, and the minutes were approved unanimously.

3. Treasurer's Report

- The Tax Return for 2018 is due to be submitted by May 15, 2019. It was agreed that we will ask Maillie LLP of West Chester to complete the 990 on behalf of the Library.
- Vanguard is in the process of streamlining their client accounts and our two accounts will be merged into one brokerage account. Cesar will complete the process.

4. Old Business

- Flooring for the Community Room is on hold for the moment. Nancy will pursue a grant to help cover the cost, which we estimate will be less than \$2,000.
- Water issues, a new pump has been fitted in the well by HYS. We are awaiting the results of their water testing. Melissa will liaise with Karen Walter for updates.

5. New Business

- Nominations for Library Board of Trustees for 2019

President – Melissa Geoghegan

Vice President – Allie Kring

Treasurer – Cesar Madarang

Secretary – Kate Lamb

Trustees – James Dale, Wendy DiCicco, Sarah Thompson

The Library Executive Director is Nancy A. Niggel

A motion was made by Cesar to adopt the officers as listed, this was seconded by Melissa and unanimously approved.

- Kate Lamb was nominated by Allie and seconded by Melissa to be a voting member of the CCLS System Advisory Committee, representing Chester Springs Library.
- The Friends of CSL has closed its bank account and donated the balance of \$13,174.51 to the Library, this will be deposited in our Endowment. We are very grateful to the Friends for their years of dedicated support.
- We are hoping that a new group may form in the future and have earmarked \$1000, (to be held for up to five years), to be made available to a subsequent group as seed money for their activities. Release of funds must be approved by The Board of Trustees.
- Zachary Tier has resigned as Circulation clerk/social media coordinator. Aisha Choudry has been appointed to take care of social media updates, she will also cover one Saturday a month on the circulation desk. We thank Melissa for her tireless work on the website and social media sites on behalf of the Library.

6. Director's Report

- Circulation of hard copy and electronic material is up compared to January 2018. Use of the Library's computers increased, as did attendance at adult & youth programs.
- The schedule of March programs has been announced.
- The final payment of \$2,635 for 2018 has been received from West Pikeland Township.
- The Library has a tax-exempt certificate for purchases. It is registered with several local merchants.

7. Adjournment

- The meeting was adjourned at 7:10 pm. The next meetings will take place at 6pm, March 19, 2019 at CSL.

Respectfully submitted

Kate Lamb

February 19, 2019