Board of Trustees Meeting Agenda

May 16, 2023 at 6pm

I. Call to Order (Vidhya)
II. Approval of Minutes from March Meeting (Vidhya)
III. Treasurer's Report (Peter)
    A. Current Financials
IV. Board Items
    A. Capital Expenses
        1. Kitchenette
            1. Should be shipped out June 2
            2. Will need to call and schedule granite installer after cabinet installation
            3. Stef to pick-up sink and faucet
        2. Picnic Tables
    B. Fundraising
        1. Carnival (June 3)- Confirm time?
            1. Board Responsibilities
            2. Volunteers
        2. Follow-Up letters and print piece, for discussion in June
    C. Policies
        1. Completed Policy: For Approval
            1. Personnel Policy
            2. Bylaws
            3. Staff Security Policy
            4. CCLS Internet Acceptable Use Policy
            5. Investment Policy
            6. Room Use Policy
        2. Policies for review for voting in June (Nancy drafted, saved in the Policy folder)
            1. Library Materials Selection Policy (Collection Development)
            2. Handouts and Display Policies
        3. Nancy Drafting
            1. Social Media Policy
            2. Library Behavior/Unattended Children
    D. HYS Maintenance Discussion
    E. Follow-Up from Legislative Breakfast
    F. Important Dates
        1. Personnel Training Options
            1. Leadership Part 2 and Legal Compliance & Ethics (Pano)
               Wed., May 17, 10am-12:30pm (Virtual)
            2. Hiring Practices (Coursera Online Training)
        2. System Trustee Orientation: Thurs, May 18, 5:30-7:30 pm, Exton Library
        3. Art in the Village, Historic Yellow Springs: May 14
        4. Carnival: June 3, Time Confirmation

V. Director's Report/General Library Updates (Nancy)

VI. Adjournment

Next Board of Trustees Meeting June 20, 2023 at 6pm via Zoom, No July Meeting