

Chester Springs Library

Board of Trustees Meeting Minutes

December 19, 2023

Present: Board Members Stef Anderko, Vidhya Krishnamoorthy, Peter Kim, Lorraine Capra, Kim Marino, Drew Kirschmann, Library Director Nancy Niggel, and prospective Board Members Caroline Perry and Branden Hydutsky.

Minutes:

1. Call to Order

- The meeting was called to order at 6:09 pm.

2. Approval of Minutes

- A motion to approve the November Minutes was made by Peter. The motion was seconded by Drew, and the November Minutes were unanimously approved.

3. Treasurer's Report

- Peter reported that CSL's revenue and expenses are close to running even. The year-to-date total income is \$185,487 and the year-to-date total expenses are \$174,650.

4. Board Items

- Action Items. The Board will look at the weight bearing study of the entire building conducted by HYS before the library moved into the building. The Annual Appeal notices have been posted on Facebook. Nancy will follow up with scheduling the HVAC services.
- Fundraising. Nancy reported that the Annual Appeal has raised over \$13,000 as of December 20. Nancy sent letters to people who donated in past years.
- The Board discussed having an event in the library in 2024 to thank donors.
- The 2024 Board of Trustees will be voted in at the January meeting.

5. Director's Report

- Nancy reported that a 2022 versus 2023 comparison of total circulation of physical materials and E-materials showed an 11.9% increase from November 2022 to November 2023.
- Nancy and the Board will discuss ideas for high school students' 40-hour service projects.
- Nancy wants to cover some of the windows to lessen the draft. The Board will check with HYS about weather stripping.
- The PA state money for libraries was released. Kristine Howard held a satellite office visit at CSL on December 5.
- Nancy attended the District Librarians Meeting on December 12, the West Pikeland Board of Supervisors meeting on December 18, and the online system board meeting on December 19. Nancy volunteered to be a member of the review committee for CCLS system policies.

6. Adjournment

- The meeting was adjourned at 7:12 pm. The next meeting is January 16, 2024 at 6:00 pm.

Respectfully submitted,

Lorraine Capra
December 29, 2023