

**Chester Springs Library**  
**Board of Trustees Meeting Minutes**  
**June 18, 2019**

**Present:** Board Members, President, Melissa Geoghegan, Wendy DiCicco, Allie Kring, Kate Lamb, Cesar Madarang, Sarah Thompson; and Library Director, Nancy Niggel.

**Absent:** James Dale.

**Minutes:**

1. Call to Order
  - The meeting was called to order by Melissa at 6:06 pm.
2. Approval of the minutes from May 21, 2019
  - A motion was made by Melissa to approve the minutes as submitted. Wendy seconded the motion.
3. Treasurer's Report
  - We discussed whether to continue to use Maillie LLP for the 990, or to find another firm. Cesar will liaise with them to discuss the lack of progress with the return.
4. Old Business
  - A meeting is arranged for June 20<sup>th</sup> with John Allor and other volunteers who may be interested in reforming the Friends Group. Melissa, Kate and Nancy will attend.
  - Joe Sherwood was scheduled to attend tonight's meeting of The Board; however, he will now join the meeting in December 2019.
5. New Business
  - Melissa & Kate attended the Open House at Avon Grove Library. We gained a couple of fundraising ideas, they have an "Adopt a Shelf Program". They also have labels for the shelves, to make it easier to find items in the Library.
6. Director's Report
  - Nancy will obtain a quote for a service contract for the AC Unites
  - Swisher sent an invoice for \$970.55 for the water tank. Nancy reported that the water quality is improved.

- Summer Reading began June 9, this year's theme "A Universe of Stories". We have 175 people registered.
- The outreach events in June were successful. West Vincent Festival Day, June 8th, & Upper Uwchlan Block Party, June 15th.
- Nancy attended the PLA Director's Institute earlier in June, on a scholarship.
- The Library has a new router, therefore statistics collected may not be easy to compare to previous years.
- The Community Room has two reservations for June.
- The Township has a new committee who have requested the use of the community room, and we have agreed.
- The circulation of eMaterials continues to increase, and physical material is decreasing. Overall our circulation has declined slightly.
- Kennett Library now have a seed library, after visiting the one at CSL.

#### 7. Adjournment

- The meeting was adjourned at 6:45 pm. The next meetings will take place at 6pm, July 16, 2019 at CSL.
- An Executive Session was held after the regular meeting to discuss staffing and legal issues.

Respectfully submitted

Kate Lamb

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