Board of Trustees Meeting Agenda

March 21, 2023 at 6pm via Zoom

I. Call to Order (Stef)
II. Approval of Minutes from February Meeting (Stef)
III. Treasurer's Report (Peter)
   A. Current Financials
IV. Board Items
   A. Capital Expenses
      1. Kitchenette- options update
      2. Outdoor picnic table space- options
   B. Fundraising
      1. Appeal: Follow-Up Letters
      2. Print Piece
      3. Kimberton Whole Foods
      4. Carnival Dates: June 3
   C. Policies
      1. Policy List
      2. Storywalk- specific documents no longer needed
         1. Policy for Spending Federal Funds Vote- not necessary, canceled?
         2. Conflict of Interest Form- not necessary, canceled?
   D. SAC Member and Alternate Vote
   E. CCLS Survey Results
   F. Legislative Breakfast
      April 21, 7:30-9 am
V. Director's Report/General Library Updates (Nancy)
   A. Facilities
   B. Programming
   C. Library Business
   D. Meetings/Committees
   E. Social Media
   F. Stat Report
VI. Adjournment

Next Board of Trustees Meeting April 18, 2023 at 6pm via Zoom

Policies/Official Documents List

1. Personnel Policy
   Reviewed (11/16/2021)

2. Library Materials Selection Policy (Collection Development)
   a. March 2017

3. Children's Internet Protection Act (covered under the CCLS Internet Acceptable Use Policy)

4. Bylaws
   Reviewed 3/16/2021

5. Staff Security Policy
   a. Reviewed 2/21/2022

6. Investment Policy
   a. October 2021

7. Internet Usage Policy- confirm we reference CCLS and old policy is null
   a. 7/9/2012 versus CCLS 10/22/2019

8. Room Use Policy
   Reviewed 1/18/2022

9. Library Behavior/Unattended Children- do we need one? Recommended by CCLS

10. Handouts and Display Policies- do we need one? Recommended by CCLS

11. Social Media Policy: Need a Policy? Discussed by use and discussed at trustee training
    a. Who to follow: re: political figures
    b. What to do regarding negative comments/inaccurate comments

12. *Policies through CCLS* https://www.ccls.org/152/Policies
    a. Confidentiality of Library Records
    b. Internet Acceptable Use Policy (covers the Children's Internet Protection Act)
    c. Browsing Policy
    d. Electronic Resources Guidelines
    e. Facilities Policy
    f. Interlibrary Loan Service Policy
    g. Materials Selection Policy
    h. Online Transactions Policy
    i. Privacy Policy