

**Chester Springs Library**  
**Board of Trustees Meeting Minutes**  
**May 21, 2019**

**Present:** Board Members, President, Melissa Geoghegan, Wendy DiCicco, Allie Kring, Kate Lamb, Sarah Thompson; and Library Director, Nancy Niggel.

**Absent:** James Dale, Cesar Madarang.

**Minutes:**

1. Call to Order
  - The meeting was called to order by Melissa at 6:05 pm.
2. Approval of the minutes from March 19, 2019 and April 15, 2019
  - A motion was made by Allie to approve the minutes as submitted. Wendy seconded the motion;
3. Treasurer's Report
  - Cesar was absent from the meeting, however he advised that Maillie LLP of West Chester have filed an extension for the 990.
4. Old Business
  - Update on the reformation of the Friends, Melissa and Kate are working with John Allor.
  - CCLS have requested photos and other items from all Libraries within the system for a display in Exton. We will provide a framed photo of the building, and some details about HYS.
  - Melissa will move forward with application for the Bulk Postage rate application.
  - The Meet and Greet with candidates for West Pikeland Township Supervisor was held May 2 at 6:30pm. Several members of the public attended.
5. New Business
  - Avon Grove will be holding an Open House May 31, Melissa & Kate will attend. CSL wish to hold a similar event in September. It is intended for other member libraries; however, patrons may also attend.
  
6. Director's Report
  - Nancy has released the schedule for June, it is on a "calendar format"
  - Summer Reading will begin June 1, this year's theme "A Universe of Stories".
  - We have outreach events planned for June, West Vincent Festival Day, June 8th, and Upper Uwchlan Block Party, June 15th.

- The Saturday robotic program will end June 1. However, CSL will partner with 4H for a program beginning August 2019.
  - Nancy also has several fundraising events lined up with Giant, Pizzeria Uno's and Boscov's. We are also requesting donations to be used as prizes for the Summer Reading Program.
  - The circulation of eMaterials continues to increase, and physical material is decreasing. Overall our circulation has declined slightly.
  - Door count is up 30% April 2018 to April 2019. Attendance at programming has also increased more than 400% year on year.
7. Adjournment
- The meeting was adjourned at 7 pm. The next meetings will take place at 6pm, June 18, 2019 at CSL.
  - An Executive Session was held after the regular meeting to discuss staffing.

Respectfully submitted

Kate Lamb

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