

Chester Springs Library
Board of Trustees Meeting Minutes
January 21, 2020

Present: Board Members, Melissa Geoghegan, Allie Kring, Wendy DiCicco, Kate Lamb, Sarah Thompson, Dorene Guistwhite; and Library Director, Nancy Niggel.

Absent: James Dale

Minutes:

1. Call to order
 - The meeting was called to order by Melissa Geoghegan at 6:03pm.
2. Approval of the minutes from December 17, 2019
 - A motion was made by Allie to approve the minutes as submitted. Sarah seconded the motion, and the minutes were approved unanimously.
3. Old Business
 - Denise Straub gave an update on the 2019 Appeal. We have received an excellent response to this year's letter. We sent far fewer letters but achieved a 32.45% response rate. We also received approximately a 1/3 more in monetary donations. We thank Denise for her hard work curating the list of donors. The new letter to patrons gave a 2.36% response rate, (1% anticipated).
4. New Business
 - Elections for 2020 Board of Trustees as follows: -
 - Melissa Geoghegan – President
 - Allie Kring – Vice President
 - Dorene Guistwhite – Treasurer
 - Kate Lamb – Secretary
 - Sarah Thompson – Standing Member
 - James Dale – Standing Member
 - Wendy DiCicco – Standing Member
 - We thank Cesar Madarang for his years of service to the Library

5. Treasurer's Report

- Income and expenditure for 2019 both came in a little higher than anticipated. Spending was due to improvements made to the Library and unanticipated expenses relating to maintenance. Income increased thanks to a grant from Vanguard.

6. Director's Report

- Door count and computer usage are collected automatically. Stats are recorded manually for program attendance. Year on year stats for circulation and attendance at programs have increased.
- Ariel began full time on January 1. We are hoping that she will be available for outreach, including programs at local preschools and kindergartens.
- A full slate of programs is planned for January, and February's calendar of events is available.
- The Library will receive an additional \$2, 000 to spend on materials in 2020 from The Chester County Commissioners.
- The movie license has been renewed.

7. Adjournment

- The meeting was adjourned at 6:50 pm. The next meetings will take place Tuesday, February 18, 2020, at CSL.
- An Executive Session was held at the end of the meeting to discuss legal issues and security concerns.

Respectfully submitted

Kate Lamb

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