

Chester Springs Library

Board of Trustees Meeting Minutes

February 21, 2023

Present: Board Members Stef Anderko, Peter Kim, Lorraine Capra, Kim Marino, Drew Kirschmann; Library Director Nancy Niggel, and Historic Yellow Springs Executive Director Tim Compton

Absent: Vidhya Krishnamoorthy

Minutes:

1. Call to Order

- The meeting was called to order at 6:12 pm.

2. Approval of Minutes

- A motion to approve the January Minutes was made by Drew. Kim seconded the motion and the January Minutes were approved unanimously.

3. Treasurer's Report

- Peter reported that the library has met expectations regarding expenses. CSL has excess cash to draw upon. Stef suggested that at each Board meeting we check to see if the library has enough cash on hand.

4. Board Items

- Kitchenette Project. Stef and Nancy will compare Home Depot's cost with the cost of an external contract. Stef will share the information with the Board.
- The Board discussed replacing the broken outdoor picnic table with another table or possibly using the space for something else. There is a concern with the slope that leads to the basement door. Children running around could be injured.
- Fundraising. Board members will write thank you letters to people who contributed to the Appeal. A small card insert will be included in the thank you notes with general information on the library.

- Kimberton Whole Foods is rounding up at the register for CSL in March.
- Carnival. The Summer reading carnival is planned for June 1. The Board will look into donations from Wegmans (gift cards).
- StoryWalk Project. At the March meeting, the Board will discuss the Conflict of Interest policy and other policies for spending federal funds.
- CCLS has an advocacy information session on March 1.

5. Director's Report

- Nancy reported that the alarm went off a few times on February 15 and February 19. A representative from the security system will look at the system.
- Over 100 people responded to the County Customer Service survey.
- CSL received a \$100 donation in memory of Sebastian Henry to be used for children's graphic novels and a book donation to commemorate a birthday.
- Nancy asked the Board to approve eliminating the charge to replace library cards. She also suggested the loan period for DVDs and magazines should be 3 weeks.
- The open part time position has been posted for a programming / circulation assistant.
- The seed library opens March 4. On May 12 there will be a book sale during the annual Herb Society plant sale.
- Art Around the Village is May 14.
- CCLS is purchasing Bean Stack digital summer reading application. Susie is hiring performers for the Summer in the Park Series.
- Nancy attended the February District Librarians meeting, the West Pikeland Parks and Recreation meeting, the WP Township meeting and the WP Volunteer Appreciation event.

- Stats. Circulation of physical material increased 24.5% from December 2022 to January 2023. Circulation of E-materials increased 24.8% from December 2022 to January 2023. Total circulation increased 24.7% from December 2022 to January 2023.

6. Adjournment

- The meeting was adjourned at 7:02 pm. The next meeting is March 21, 2023 at 6:00 pm.

Respectfully submitted,

Lorraine Capra
February 25, 2023