

Chester Springs Library
Board of Trustees Meeting Minutes
September 17, 2019

Present: Board Members, Allie Kring, Kate Lamb, James Dale, Wendy DiCicco; and Library Director, Nancy Niggel.

Absent: President, Melissa Geoghegan, Cesar Madarang, Sarah Thompson.

Minutes:

1. An Executive session was held prior to the general meeting to discuss The Library's lease with HYS.
2. Call to Order
 - The meeting was called to order by Allie at 6:09 pm. However, Wendy had to leave to attend a family event and we were able to discuss the following items without a quorum.
3. Approval of the minutes from July 18, 2019
 - We will vote on the minutes from June, July and September at the October meeting.
4. Treasurer's Report
 - Cesar advised prior to the meeting that we haven't yet received the tax return from Mallie.
5. New Business
 - CCLS Annual Legislative Breakfast Sept. 20 @ 7:30pm, Allie & Melissa will attend.
 - Nancy obtained a quote for a service contract for the AC Unit from Haly at \$259/annum. We will proceed with the contract.
6. Director's Report
 - Nancy has purchased a baby changing table and has it mounted on the wall in one of the bathrooms.
 - June & July programming was very well attended. August was a little quieter, but still much higher than last year.
 - Summer reading went very well, with support from the community for prizes.

- The Library had a community service volunteer to help with weeding, however this has ended.
- Brandywine Learning Center held their annual fundraising event for the library August 17, Nancy and her daughter attended. We thank the BLC for the \$2,000 plus donation.
- The gutters need cleaning out, James has volunteered to look at them
- A pop-up book sale is being considered for the Holiday stroll in December.
- All libraries within CCLS have been asked to increase their spend on eMaterials. This will be incorporated in the 2019 Budget

7. Adjournment

- The meeting was adjourned at 7:30 pm. The next meetings will take place at 6pm, October 15, 2019 at CSL.
8. An executive session will be conducted after the meeting by email, to discuss staffing items.

Respectfully submitted

Kate Lamb

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