

Chester Springs Library
Board of Trustees Meeting Minutes

April 16, 2019

Present: Board Members, President, Melissa Geoghegan, Kate Lamb, Sarah Thompson; and Library Director, Nancy Niggel.

Absent: Allie Kring, Wendy DiCicco, James Dale, Cesar Madarang.

Minutes:

1. Call to Order
 - The meeting was called to order by Melissa at 6:09 pm.
2. Approval of the minutes from March 19, 2019
 - A motion was made by Sarah to approve the minutes as submitted. Melissa seconded the motion; however, approval of the minutes will be made at the next Board Meeting in May.
3. Treasurer's Report
 - Cesar was absent from the meeting. Nancy mentioned that we will need to transfer money to the independent account at TD Bank, to ensure funds are available for next year's heating oil delivery. She will speak to finance at CCLS to confirm how the transfer will be made.
4. Old Business
 - Flooring for the Community Room was installed.
 - Update on the reformation of the Friends' Group. Melissa & Kate met with John Allor, and Melissa has drawn up a Mission Statement. We hope that the group will focus on maintenance of the building and grounds, as well being advocates for the Library and its events.
 - The SAC committee has submitted their review to the CCLS Board, and we are likely to lose service area to CCLS and Hankin Libraries. Nancy and Kate attended the April CCLS Board Meeting, the vote on service areas was postponed until May.
 - Melissa will move forward with application for the Bulk Postage rate application.
 - The Meet and Greet with candidates for West Pikeland Township Supervisor will be May 2 at 6:30pm. All candidates have been invited to the informal event.
5. New Business
 - We will be tidying up grounds on May 4th.
6. Director's Report
 - Circulation of hard copy material is down compared to March 2018, however eMaterials has increased. Use of the Library's computers has increased, as did

attendance at adult & youth programs. The robotics lab, and chess academy are well attended.

- Nancy has several special events planned for Spring Break, and the schedule for May programming has been announced.
- Saturday, April 13, approximately 75 children planted sunflowers with the Library at the West Pikeland Township Egg Hunt. The table at MLAR was a success, Kate to send MLAR a thank you note.
- We have outreach events planned for May and June. The Herb Society Sale, May 9th in West Pikeland. West Vincent Festival Day, June 8th, and Upper Uwchlan Block Party, June 15th.
- Nancy will discuss summer cover with the staff.
- Nancy also has several fundraising events lined up with Giant, Pizzeria Uno's and Boscov's. We are also requesting donations to be used as prizes for the Summer Reading Program.
- The new Instagram account has gained 94 followers in just a couple of weeks.

7. Adjournment

- The meeting was adjourned at 7:20 pm. The next meetings will take place at 6pm, May 21, 2019 at CSL.
- The Executive Session was postponed until the meeting in May.

Respectfully submitted

Kate Lamb

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