

Chester Springs Library
Board of Trustees Meeting Minutes

March 19, 2019

Present: Board Members, President, Melissa Geoghegan, Allie Kring, Kate Lamb, Wendy DiCicco, James Dale, Sarah Thompson; and Library Director, Nancy Niggel.

Absent: Cesar Madarang.

Minutes:

1. Call to Order

- The meeting was called to order by Melissa at 6:06 pm.

2. Approval of the minutes from February 19, 2019

- A motion was made by Allie to approve the minutes as submitted. Wendy seconded the motion, and the minutes were approved unanimously.

3. Treasurer's Report

- Cesar was absent from the meeting; however, he did provide a written update.
- He has engaged Maillie LLP of West Chester to complete the 990 for 2018 on behalf of the Library.
- Vanguard accounts have been combined, and monies have been transferred to the reserves, as voted at the February meeting.
- Cesar, Melissa and Nancy Niggel are now signatories on the Vanguard account

4. Old Business

- Flooring for the Community Room will be installed March 21, Melissa and Kate will help to clear the room on Wednesday.
- The water has been tested, and we are able to use it for handwashing. The inside tank is not filling correctly, James has offered to take a look.
- The SAC committee has submitted their review to the CCLS Board, and we are likely to lose service area to CCLS and Hankin Libraries. We will review the outcome of the CCLS Board's decision at the next CSL Board Meeting in April.
- The Board is hoping that the Friends Group will reform. We have approached a former friend to see if they will help with the landscaping.

5. New Business

- HYS have Boy Scouts to help with garden updates on April 13th, we have asked them to also assist the Library. James will approach a local mulch company for a delivery for the beds around the building.
- We have scheduled a “Meet & Greet” for Thursday, May 2 at 6:30pm with the candidates for West Pikeland Board of Supervisors, ahead of the Primary in May.
- Nancy will send a thank you letter to Mr. & Mrs. Nicholas for their donation of \$500 towards the new floor in the Community Room.
- Aisha Choudry has joined the staff as the social media coordinator, and circulation assistant.

6. Director’s Report

- Circulation of hard copy and electronic material is up compared to February 2018. Use of the Library’s computers has increased, as did attendance at adult & youth programs. The Pancake Day & Pi Day events were a success.
- The schedule for April programming has been announced.
- We have received a grant from Vanguard for \$5,000. These monies will go towards, museum passes, robotics, story time expenses, and the seed library.
- We will begin a new speaker series called, “Your Neighbor Does What?”, with David Hircock.
- Nancy also has several fundraising events lined up with Giant, Pizzeria Uno’s and Boscov’s. We are also requesting donations to be used as prizes for the Summer Reading Program.

7. Adjournment

- The meeting was adjourned at 7:15 pm. The next meetings will take place at 6pm, April 16, 2019 at CSL.

Respectfully submitted

Kate Lamb

March 19, 2019