

Chester Springs Library

Board of Trustees Meeting Minutes

April 19, 2022

Present: Board Members Stef Anderko, Vidhya Krishnamoorthy, Peter Kim, Lorraine Capra, Sarah Thompson, Kim Marino, Drew Kirschmann, and Library Director Nancy Niggel.

Minutes:

1. Call to Order
 - The meeting was called to order by Stef at 6:03 pm.
2. Approval of Minutes
 - A motion was made by Peter to approve the minutes. Vidhya seconded the motion and the minutes were approved unanimously.
3. Treasurer's Report
 - Peter reported a loss in the Vanguard investment account in March. The library's year-to-date net income is positive. The total equity for March was \$522,683.18. Peter reported that the library has enough cash to cover the building upgrades and new shelving. Peter will work on digitalizing the files that Dorene gave him. Peter and Nancy discussed using some of the funds remaining in the E-book budget to purchase more E-materials.
4. Board Items
 - The Board unanimously voted to approve Drew Kirschmann as a member of the Board. Sarah will remain a Board member for another month.
 - Stef announced that the American Library Association will conduct another training session for new Board members (Board Governance 101) in May. CCLS will hold a training session on May 12 entitled Recruiting and Retaining the Peak-Performing Board. The ALA will also hold training on August 2 on Recruiting New and Diverse Board members.
 - There is now a section on the shared Google Drive for the Board to share ideas and suggestions.
 - Stef asked for Board members to attend the Legislative Breakfast on April 29. Stef, Vidhya, Peter and Kim will attend along with Nancy.

The members will discuss CSL's focus on programming for families.

- Art Around the Village is May 8. CSL will have a display table outside at HYS from 10 am to 2 or 3 pm. Nancy will be at the library and Susie will be at the table. Members will be at each location for 2-hour periods. Susie will demonstrate juggling and Nancy will have bubbles and hula hoops for the children. There will be marigold planting. We will promote the Summer Reading Program. Kim will display her pottery tumblers. We will have tickets for a prize drawing.
- The Board discussed encouraging local artists to display their creations at the library. The artists' business cards will be available for anyone who is interested in purchasing the work.
- Stef will check with HYS about removing old cabinets and the sink in preparation for installation the new cabinets.

5. Director's Report

- Nancy reported that HYS delivered the mulch. Stef and Nancy will check with Kate Lamb before doing any landscaping. The library WIFI is now password protected.
- The West Vincent Community Day is May 14 in Evans Park. Board members are welcome. Nancy reserved a table at The Mill at Anselma for advocacy on the 2nd Saturday of the month.
- Nancy is finalizing the events for Summer Reading. All events are listed in the online calendar. We need prizes for the programs. CLS will not have story time in the summer; we want people to come in the library.
- CLS will hold Science in the Summer on July 6 and 7 in the afternoon.
- Nancy attended the April 7 West Pikeland Parks and Recreation Committee meeting and the April 12 District Librarians Meeting.
- Stats. The year-to-date total circulation increased 3.7% and the year-to-date door count increased 58.7%. Circulation of physical materials increased 5.9% from February 2022 to March 2022. Circulation of E-materials increased 9.2% from February 2022 to March 2022. Nancy reported that programming and attendance increased from last year.

6. Adjournment

- The meeting was adjourned at 6:51 pm. The next meeting will be May 17, 2022 at 6 pm.

Respectfully submitted,

Lorraine Capra
April 19, 2022